



Job Description and Person Specification

Summary

Job title:	Senior Lecturer in Healthcare Education and Clinical Professional Development
Faculty:	Faculty of Health, Social Care & Medicine
Reference:	EHT2099-0525
Grade and Salary:	Grade 9. Points for grade: 36-40. £45413 - £51039 per annum.
Contract Type:	Permanent
Hours:	Full Time (37 hours per week)
Location:	Ormskirk

About the Role

As a Senior Lecturer in Health Professional Education and Professional Development you will be required to make a significant contribution to our education and professional development programmes, with direct responsibility for the delivery, quality assurance and development of the clinical and medical teaching, learning and assessment modules. In addition, you will have strategic oversight of the MSc Clinical professional development programmes.

Edge Hill University (EHU) Medical School delivers Education Programmes at level 7 for a wide range of healthcare professions including doctors, dentists, nurses, allied health professionals and pharmacists. Our programmes modules are accredited by Advance HE as Association of Medical Educators. The modules also sit within our PGDip and MSc Clinical Professional Development programmes. In addition, you will work across faculty supporting delivery of our professional modules that align with your clinical area of practice.

This post is advertised at an exciting time with planned future expansion of the education programmes. We encourage regular engagement with regional and local professional networks and activities. The post therefore provides an excellent opportunity for a practicing educator to develop their skills and networks, whilst joining a dynamic and expanding team within the Medical School at EHU Medical School.

We seek to appoint an outstanding, dynamic and inspirational professional with an interest in education. You will work on curriculum review, development, and design, recruitment & retention, teaching/learning and assessment, student employability, academic and clinical supervision and the quality management/evaluation of our provision. Although this post sits within the Postgraduate department, collaborative working across school is important support colleagues from the undergraduate departments as required. You will also develop strong working relationships with external healthcare providers and will be expected to contribute to research/scholarly activity commensurate with a G9 academic post.

You will be expected to contribute to the research activities of one of our Research Units and meet the qualitative and quantitative requirements for submission to the next Research Excellence exercise.

We will offer unprecedented opportunities for your professional development including opportunities for you to undertake a Post Graduate Certificate in Learning and Teaching related to HE if you do not have this (or equivalent) award. Additionally, there are many staff development opportunities that include postgraduate and/or doctoral studies as well as in-house CPD events.

About You

This post sits within the Department of Postgraduate Medical Education and you will contribute to our education programmes, specifically but not exclusively the delivery and enhancement of health care professional educators.

You will be an experienced educator, with a passion for teaching, learning and supporting research. Educational experience is essential. You will be able to demonstrate a high level of professional expertise and knowledge, possess effective leadership skills alongside transferable skills of adaptability and resilience in relation to healthcare professional education. You will be committed to working collaboratively with colleagues to lead on the delivery of multi-professional learning. You will be flexible and positive, with an excellent ability to collaborate and motivate others.

You will be an enthusiastic and friendly professional with excellent communication and interpersonal skills coupled with a commitment to providing an excellent student experience.

To be successful you will further enrich our student's experience through your expertise and subject knowledge as evidenced through your qualifications and extensive experience of professional practice. In return, you will join a forward thinking and dynamic team that pushes the boundaries of curriculum development.

Reward & Benefits

We want you to feel happy when you come to work and proud when you go home.

From the moment you join us you have the opportunity to enhance your skills. We offer various routes for progression, a range of specialist development sessions and academic development opportunities along with an award winning and comprehensive staff health & wellbeing programme (HR Excellence Awards 2017). This means you will receive a full academic induction, be enrolled if appropriate on our PGCTHE, benefit from the Edge Hill University CPD scheme (UKPSF) and our annual University Learning and Teaching Day all to support your professional development. You may also benefit from joining one of our free evening foreign language classes.

This is just a taste of what we are able to offer you at Edge Hill University.

About Us

Edge Hill University is an ambitious institution, based on an attractive, award-winning 160-acre campus in Lancashire, close to Liverpool and Manchester. The University aspires to combine excellent research of reach and significance with a world-class student experience.

Edge Hill University was named Modern University of the Year in the Times and Sunday Times Good University Guide 2022 and shortlisted for the overall UK University of the Year award. With this award the University was called 'one of the shining stars of the modern university sector.' The award has come closely after Edge Hill was awarded University of the Year in the Educate North Awards 2020/21.

Edge Hill University appears in the Times Higher Global Rankings (801-1000) and has previously held the coveted UK University of the Year title, awarded by Times Higher Education in 2014/2015.

Other recent successes include a Global Teaching Excellence Spotlight Award (2018) from Advance HE in association with Times Higher Education, being ranked in the top 10 for teaching by the Times/Sunday Times Good University Guide 2017, top in the North West for student experience (Time Higher Education 2017), and top in the UK for student accommodation in the 2017 WhatUni Awards.

Edge Hill University has achieved both Athena Swan Bronze and the European Commission's 'HR Excellence in Research Award' (first awarded 2018 and reawarded 2021), which acknowledges alignment with the principles of the European Charter for Researchers and Code of Conduct for researcher recruitment. The process incorporates both the QAA Code of Practice for Research Degree Programmes and the Concordat to Support the Career Development of Researchers.

Job Description for Senior Lecturer (Grade 9)

Duties and Responsibilities

The responsibilities of a Senior Lecturer are wide ranging and many change over time according to the development needs of the department and the individual. As a Senior Lecturer you will be expected to carry out the following as and when required:

Teaching, Learning & Scholarship

1. Effectively lead taught modules and contribute appropriately to programmes, taking a lead role in curriculum delivery and organisation, including teaching;
2. Contribute effectively to the design and planning of the curriculum, including the writing of course validation documentation as required, ensuring compliance with the University's Academic Regulations and Quality Management Handbook;
3. Seek to enhance the quality of education that students receive by ensuring that high standards are maintained in their own teaching, through regularly engaging with appropriate professional development activities;
4. Develop and use teaching and learning strategies across aspects of a course, which encourage student involvement and advances their independent learning, adapting delivery to suit students' needs;
5. Collaborate with colleagues in the continuous review and development of Department's programmes;
6. Supervise and monitor undergraduate and postgraduate taught students and supervise and monitor the work of research students;
7. Actively support and carry out research and scholarship which supports and informs programme currency delivery;
8. Reflect on your own teaching and implement ideas for improving your own performance;
9. Contribute effectively towards the development of the Department within an established programme of study.

Student Support

1. Effectively oversee the welfare, progress, examination, assessment and marking of the students as designated by the Head of Department (or their deputy);

2. Take responsibility for specific aspects of the assessment process e.g. moderation or liaison with external examiner;
3. Act, as and when required, and in accordance with Edge Hill procedures, as a Personal Tutor for a number of students;
4. Act as a postgraduate taught supervisor;
5. Promote the work of the University and participate in the recruitment, selection and induction of students;
6. Take an advisory role in complex cases of support for a student.

Research

For those who have significant Responsibility for Research:

1. Publish and disseminate the results of research in peer-reviewed journals or other appropriate outlets of recognised academic quality in line with area of expertise;
2. Contribute effectively to, and lead as appropriate, research and/or enterprise projects including identifying and making credible bids for funding to support the projects;
3. Enhance and maintain links with cognate disciplines within the Faculty, Institution, Industry and the Community;
4. Apply for grant funding and manage, as appropriate, any grants which are secured;
5. Supervise and manage research projects if required.

Leadership, Service & Externality

1. Seek to enhance the quality of education and provision by ensuring that high standards of teaching and learning are maintained on the relevant courses to which they contribute;
2. Co-ordinate others to ensure module(s) are delivered to the standards required and to identify & respond to students' needs;
3. Lead departmental activities at an appropriate capacity within the department.
4. Lead on quality assurance and course evaluation, including facilitating student feedback;

5. Contribute effectively towards the development of the Department including taking lead responsibility for nominated projects and participating in VASP committees;
6. Responsible for the overall quality auditing of course provision to identify areas where current provision is in need of revision or improvement;
7. Ensure the integrity of designated programmes and projects, by ensuring all staff contributing are fully informed and prepared for effectively engaging in delivery and reporting responsibly, via appropriate channels, any cause for concern.
8. Enhance the quality of education and provision by ensuring that high standards of teaching and learning are maintained on the relevant courses to which they contribute.
9. Co-ordinate and lead the team of staff who contribute to courses and research programmes or other programmes of work in order to maximise the impact of their individual and collective contributions.
10. Develop others with ability to mentor colleagues in developing both their research agendas as well as teaching portfolios.
11. May undertake a programme, project, enterprise or research leadership role (as appropriate)
12. Be a fully active member of relevant Departmental/Faculty/Institutional business/committees and contribute to partnership working, projects and enterprise activity with external colleagues and service users (where appropriate);
13. Promote the work of the Institution and participate in the recruitment, selection and induction of students;
14. Participate in and develop additional external networks/operational links to further the development and reputation of the department and of the University;
15. Effectively manage relationships with key stakeholders;
16. Take part in relevant internal boards, committees and working groups as required;
17. Organise and administer tasks in an efficient and effective manner;
18. Carry out any other duties as requested by Head of Department/Line Manager, commensurate with the grade of the post.

Externality

1. Take responsibility for the effective academic administration of a designated programme of study, enterprise, research or innovation;
2. Lead, initiate, and develop, external networks to further the development and reputation of the University and the individual;
3. Engage in external collaborations and relationships at a strategic level and effectively manages significant partnerships with external organisations;
4. Significantly enhance the external profile of the department in appropriate networks and forums, identifying and building supportive and mutually beneficial partnerships. Fostering collaboration with external contacts, networks and partnerships including educational bodies, employers, researchers and professional bodies, as appropriate;
5. Actively contribute to mentor training, development and enhancement activities including the evaluation of these arrangements;
6. Organise and administer tasks in an efficient and effective manner;
7. Undertake other duties deemed appropriate by the Head of Department (or representative) and commensurate with the post.

Person Specification for Senior Lecturer (Grade 9)

Please note that applications will be assessed against the Person Specification using the following criteria, therefore, applicants should provide evidence of their ability to meet all criteria. Where a supporting statement is indicated you will be asked to provide a statement of how you meet this criterion within the application form.

Qualifications

Criteria	Essential or Desirable Criteria	Method of Assessment
A good relevant honours degree or equivalent qualification and experience of Higher Education learning.	Essential	Application
PhD or equivalent (normally by publication but where appropriate through professional achievement of a comparable nature).	Desirable	Application
Higher Education (HE) teaching qualification, or commitment to achieve one within two years of appointment.	Essential	Application and Interview
Advance HE Fellowship, or commitment towards.	Desirable	Application and Interview

Knowledge and Skills

Criteria	Essential or Desirable Criteria	Method of Assessment
A well-developed breadth of subject knowledge and a record of successful engagement with professional development opportunities.	Essential	Supporting Statement and Interview
Successful record of having developed and used to good effect, flexible and innovative approaches to the design and execution of teaching, learning and assessment.	Essential	Supporting Statement and Interview
Demonstrate ability to influence, advise, guide and mentor others and confidently challenge thinking and foster debate, and encourage the development of intellectual reasoning and rigour	Essential	Supporting Statement & Interview
Ability to reflect on own skills and knowledge, and to seek opportunities to develop	Essential	Supporting Statement & Interview

Experience

Criteria	Essential or Desirable Criteria	Method of Assessment
Significant experience of innovative undergraduate and postgraduate teaching in clinical practice and/or higher education.	Essential	Supporting Statement and Interview
Experience of securing and undertaking externally funded research and/or enterprise activity, where appropriate.	Essential	Supporting Statement and Interview
Proven ability to support the diverse academic and personal needs of individual students.	Essential	Supporting Statement, Interview and Presentation
Evidence of research publication activity in peer reviewed research journals for those with significant responsibility for research.	Desirable	Supporting Statement and Interview
Evidence of having developed successfully networks with colleagues, students and external stakeholders.	Essential	Supporting Statement, Interview and Presentation
A record of having developed the student employability agenda in the department/institution through networking, employer engagement and student learning.	Desirable	Supporting Statement and Interview
Evidence of leading teams, internally and externally, with the sound emotional intelligence required to work effectively with other people	Essential	Supporting Statement & Interview

Competencies and Personal Attributes

Criteria	Essential or Desirable Criteria	Method of Assessment
Enthusiasm	Essential	Interview
Commitment	Essential	Interview
Team working	Essential	Interview
Good interpersonal skills	Essential	Interview
Flexibility and adaptability	Essential	Interview

Candidate Guidance and How to Apply

At Edge Hill University we value the benefits a rich and diverse workforce brings to our community and therefore welcome applications from all sections of society.

For informal enquiries about this vacancy, you may wish to contact: Dr Andrew Tootell, Associate Head PG Medicine at Andrew.Tootell@edgehill.ac.uk.

When you are ready to start the formal application process, please [visit our Current Vacancies website](#), search for the role you wish to apply for, and select the 'Apply Online' button at the bottom of the job advert. The online application form can be completed in stages and can be revisited at any time. The form automatically saves as you enter your information, and you can move backwards and forwards between individual form sections at any time prior to application submission. Help is available at each stage to guide you through the form. Before final submission, you can preview your application and can then choose to refine or submit the form.

As part of your application, you will be asked to provide details of two referees. Please see our application form for guidance on how to nominate your referees.

You are able to upload a CV to the application form to supplement your application and supporting statements.

Please refer to the advert for the closing date for this vacancy, all applications must be submitted by 11:59pm on this date. Please note that you will receive an automated email from our online recruitment portal to confirm receipt of your application. Please check your spam/junk mail if you do not receive this email.

Following the closing date, we will contact you by email to let you know whether or not you have been shortlisted to participate in the next stage of the selection process. We try our best to inform all applicants within two working weeks following the closing date.

If you are offered the post, the offer will be subject to pre-employment clearance. You will be asked to provide: proof of your right-to-work in the UK; proof of your identity and evidence of your qualifications and professional memberships as referenced as essential or desirable in the person specification for this role. You will also be asked to complete onboarding forms including a pre-employment health questionnaire to support the University make appropriate adjustments to support you in the role. The University will also contact the referees you have nominated. Please note that you may be asked for alternative or additional referees as we seek references that cover your previous three years of employment history. Following successful completion of pre-employment clearances (including an Enhanced Disclosure and Barring Service check, as relevant, please see job advert) a start date will then be arranged with you.